



5020 Chesebro Road, Suite 200, Agoura Hills, CA 91301-2285
Tel. 818-597-3407, Fax 818-597-8001, www.aspeneg.com

**PROJECT MEMORANDUM
PG&E WINDSOR SUBSTATION PROJECT**

To: Eric Chiang, Project Manager, CPUC
From: Vida Strong, Aspen Project Manager
Date: March 1, 2017
Subject: Monitoring Report #8 – February 13, 2017 to February 26, 2017

This report provides a summary of the construction and compliance activities associated with the PG&E Windsor Substation Project.

A summary of the Notices to Proceed (NTPs) for construction and Minor Project Change (MPC) activities are provided in Tables 1 and 2, respectively (below).

CPUC Environmental Monitor (EM): Jody Fessler

CPUC NTPs

Windsor Substation Site

NTP #1 was issued on June 15, 2016 for the Windsor Substation component of the Project, located at 10789 Old Redwood Highway in the Town of Windsor. NTP #1 included conditions that had to be satisfied prior to the start of construction. PG&E was allowed to start vegetation clearing and tree trimming prior to receiving their grading permit from the Town of Windsor. PG&E received the grading and building permits from the Town of Windsor on November 14, 2016.

Summary of Activity:

Week of February 13 - 19

No construction activity occurred during the week due to wet weather conditions.

Week of February 20 - 26

No construction activity occurred during the week due to wet weather conditions.

Environmental Compliance:

1. PG&E's Environmental Inspector (EI), Karla Marlow, conducted a weekly inspection on February 13 and 21 (see Figures 1 – 4). BMPs, stormwater ponds, and wetland areas were checked while inspecting the site. No compliance issues were noted. Pre-construction surveys for special-status species were also performed. No special-status species were observed.
2. SWPPP inspections by Steve Stetson (AHTNA) were performed February 14–17 and 21, 22, and 24. All BMPs were observed to be functioning.

12 kV Distribution Line Underbuild and Reconductoring Work

The request for NTP #2 for the 12 kV distribution line underbuild and reconductoring work was submitted to the CPUC on February 17, 2017 and is under review.

Notices to Proceed

Table 1 summarizes the Notices to Proceed (NTP) for the Windsor Substation Project.

Table 1
Notice to Proceeds (NTPs)
 (Updated 3/01/17)

NTP #	Date Requested	Date Issued	Phase	Description
NTP #1	5/17/16	6/15/16	Windsor Substation	Windsor Substation component of the Project.
	To be Submitted		12 kV Line Underbuild & Reconductoring	

Minor Project Changes

Table 2 summarizes the Minor Project Changes submitted for the Windsor Substation Project.

Table 2
Minor Project Changes (MPCs)
 (Updated 3/01/17)

MPC #	Date Requested	Date Issued	Phase	Description
MPC #1	5/17/16	6/15/16	Configuration of the SPCC Pond and Stormwater Flow	Design change to Spill Prevention Control and Countermeasure (SPCC) retention pond and stormwater flow. MPC #1 was incorporated into NTP #1.
MPC #2	5/17/16	6/15/16	Use of Water Truck or Driwater Pods	Use of water truck or driwater pods instead of irrigation system for landscaping. MPC #2 was incorporated into NTP #1.
MPC #3	5/17/16	6/15/16	Replacement of Culverts	Replacement of culverts in existing roadways entering substation site and Herb Lane. MPC #3 incorporated into NTP #1.

EXHIBIT A – CONSTRUCTION STATUS



PROJECT PHOTOS



Figure 1 – No work at substation site – view northwest, February 13, 2017. Photo courtesy of PG&E.



Figure 2 – Drainage inlets protected with BMPs on north side of substation site – view west, February 13, 2017. Photo courtesy of PG&E.



Figure 3 – Middle area of substation site – view southwest, February 21, 2017. Photo courtesy of PG&E.



Figure 4 – Stormwater ponds on west side of substation site – view south, February 21, 2017. Photo courtesy of PG&E.